

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Diane Troutman
Sent: Mon 3/20/2017 6:25:53 PM
Subject: Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,
Diane

*Diane Troutman
EOP Group, Inc.
819 7th Street, N.W.
4th Floor
Washington, D.C. 20001
Phone: 202-833-8940
Direct: 202-467-6024
Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <dlttroutman@819eagle.com>
Date: Fri, Mar 17, 2017 at 10:35 AM
Subject: Meeting Request for General Motors to include the CEO
To: Stanley Gerdes <stan.gerdes@hq.doe.gov>, Aaron Dickerson <dickerson.aaron@epa.gov>

I know we have been working on a meeting request for March 31st but there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be in Washington on April 11th along with Craig Glidden and Dan Turton. Because she is going to meet with the President that morning, she would like to join in a meeting with Secretary Perry and Administrator Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can all meet. The meeting does not have to be separate and therefore the meeting can be at DOE or EPA and coordinated as such. I would appreciate it if you would work with whoever is appropriate so we can get back to the Chairwoman & CEO and let her know that the meeting is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman
EOP Group, Inc.
819 7th Street, N.W.
4th Floor
Washington, D.C. 20001
Phone: 202-833-8940
Direct: 202-467-6024
Fax: 202-331-8216*

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Woodward, Cheryl[Woodward.Cheryl@epa.gov]
From: Wehrum, William L.
Sent: Thur 6/8/2017 8:08:59 PM
Subject: RE: Meeting with Administrator Pruitt

Sure, no problem at all.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, June 08, 2017 4:06 PM
To: Wehrum, William L.
Cc: Woodward, Cheryl
Subject: RE: Meeting with Administrator Pruitt

Good afternoon Mr. Wehrum,

Could we perhaps please move this meeting to 4PM on the 19th instead? Sincere apologies for the change.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Hupp, Sydney
Sent: Tuesday, June 6, 2017 11:04 AM
To: 'Wehrum, William L.' <wwehrum@hunton.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>

Subject: RE: Meeting with Administrator Pruitt

Great! We will plan to see you then.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Wehrum, William L. [<mailto:wwehrums@hunts.com>]

Sent: Tuesday, June 6, 2017 10:14 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: RE: Meeting with Administrator Pruitt

That time works well. Thanks.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Tuesday, June 06, 2017 9:10 AM

To: Wehrum, William L.

Subject: RE: Meeting with Administrator Pruitt

How about Monday, the 19th, at 9:45AM?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Wehrum, William L. [<mailto:wwehrums@hunts.com>]
Sent: Tuesday, June 6, 2017 8:57 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting with Administrator Pruitt

Hi Sydney. I am available any time Monday and Wednesday. I also am available Thursday morning. If those times are not convenient for the Administrator, I will adjust my schedule to fit his availability.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, June 06, 2017 8:39 AM
To: Wehrum, William L.
Subject: Meeting with Administrator Pruitt

Good morning Mr. Wehrum,

Ryan let me know that we are looking to hopefully capture another hour of your time this month for you to talk with the Administrator. Do you have much availability the week of June 19?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]; Jackson, Ryan[jackson.ryan@epa.gov]
From: Wehrum, William L.
Sent: Tue 4/4/2017 11:15:29 PM
Subject: RE: Mtg with Administrator

That works great. See you then.

-----Original Message-----

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Tuesday, April 04, 2017 7:12 PM
To: Wehrum, William L.; Jackson, Ryan
Subject: RE: Mtg with Administrator

Hi Bill,

Great to meet you via email! How about 11AM on Thursday?

Thank you!

Sydney Hupp
Office of the Administrator- Scheduling
202.816.1659

-----Original Message-----

From: Wehrum, William L. [mailto:wwehrum@hunton.com]
Sent: Tuesday, April 4, 2017 7:07 PM
To: Jackson, Ryan <jackson.ryan@epa.gov>
Cc: Hupp, Sydney <https://urldefense.proofpoint.com/v2/url?u=http-3A__hupp.sydney-40epa.gov&d=DwlFAg&c=jxhwBfk-KSV6FFlot0PGng&r=yE0vRcg1_6xRchQQPG-5bl6t8x7mw3CtiGtCUlzxLOU&m=juRKJ9GCFNM6voMgMO4R5nHaMA7ozhHnSNnSM0PyNyY&s=5dC2cNPJmnt5oVSmu_hzAjZOKWm4XYbz4s2F3AzHcFo&e=>
Subject: RE: Mtg with Administrator

Thanks Ryan. Syd, tomorrow is not great for me. But, I could meet anytime on Thursday or Friday.

-----Original Message-----

From: Jackson, Ryan [mailto:jackson.ryan@epa.gov]
Sent: Tuesday, April 04, 2017 6:57 PM
To: Wehrum, William L.
Cc: Hupp, Sydney
Subject: Mtg with Administrator

Bill, I have to be out of town thurs and fri but I would like you and the Administrator to speak this week on the topics we discussed. Because I'll be out Mandy and Byron will accompany Pruitt in the meeting. I've CC'd Syd our scheduler on this to see when would be a convenient time for an hour meeting wed, thurs, or Friday. Big thanks.

Ryan Jackson
Chief of Staff
U.S. EPA

Personal Phone/Ex. 6

To: Jackson, Ryan[jackson.ryan@epa.gov]
Cc: Hupp, Sydney[hupp.sydney@epa.gov]
From: Wehrum, William L.
Sent: Tue 4/4/2017 11:07:22 PM
Subject: RE: Mtg with Administrator

Thanks Ryan. Syd, tomorrow is not great for me. But, I could meet anytime on Thursday or Friday.

-----Original Message-----

From: Jackson, Ryan [mailto:jackson.ryan@epa.gov]
Sent: Tuesday, April 04, 2017 6:57 PM
To: Wehrum, William L.
Cc: Hupp, Sydney
Subject: Mtg with Administrator

Bill, I have to be out of town thurs and fri but I would like you and the Administrator to speak this week on the topics we discussed. Because I'll be out Mandy and Byron will accompany Pruitt in the meeting. I've CC'd Syd our scheduler on this to see when would be a convenient time for an hour meeting wed, thurs, or Friday. Big thanks.

Ryan Jackson
Chief of Staff
U.S. EPA

Personal Phone/Ex. 6

To: DeLaquil, Mark[mdelaquil@bakerlaw.com]
Cc: Keith, Jennie[Keith.Jennie@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]; GWebster@bgcgw.org[GWebster@bgcgw.org]
From: Stanley, Trevor M.
Sent: Fri 5/12/2017 10:38:43 PM
Subject: Re: ETHICS QUESTIONS for EPA Administrator's Attendance at Boys & Girls Club Event

Hi Jennie,

Looping in the CEO of the Boys & Girls Clubs, Gabrielle Webster. Gabrielle is new this week, and she is fabulous!

Baker Hostetler is donating the suite and all food to the Boys & Girls Clubs, and the invitation is solely from the former CEO, Jim Almond, and the organization. The clubs have chosen to use the suite in this manner without influence from any lobbying interests, BakerHostetler, or any of the event donors. Generally the Boys and Girls Clubs have used the suite in the past for Board retreats, but given a precarious financial situation, the clubs determined a fundraising event would be a better use of the suite this year.

The Boys & Girls Clubs of Greater Washington is raising funds by reaching out to potential sponsors to donate between \$5,000 to \$10,000 to the clubs. At the moment we are attempting to recruit donors and we will be happy to provide a copy of the donor letter if that would be helpful. There will be a program listing the key donors and the run of show.

We are also having 6-8 kids from the Clubs in attendance (it's a school night, so that's why we have a range). Gabrielle will also attend, along with board members of the organization and 1-2 staff members from the clubs. We plan to have an opportunity for the kids to speak with Mr. Pruitt and have their photo taken with him.

The Administrator is not required to give a speech, but we hope he will. Generally when we conduct these types of fundraising events, the CEO thanks all of the donors for coming and explains about the missions of the clubs and the role they play in keep kids in DC safe. The Clubs focus on a mission to enable all young people, especially those who need us most, become productive, caring, responsible citizens. The secondary goal is to help Gabrielle begin to meet donors who care about our organization and to meet officials who do as well. We have employed a similar fundraising mode at our Tim Russert Congressional dinner for years, and we have had wonderful success. Then Gabrielle would introduce Mr. Pruitt, and he would then say a few words about the Clubs and the club kids.

Please let me know if you need anything else, and I am happy to put you on the phone with Gabrielle.

Sincerely,

Trevor Stanley

On May 12, 2017, at 5:00 PM, DeLaquil, Mark <mdelaquil@bakerlaw.com> wrote:

Thanks for touching base Jennie. I am copying Trevor Stanley of my law firm as I think he is the best person to answer these questions. Have a great weekend.

Sent from my iPhone

On May 12, 2017, at 5:42 PM, Keith, Jennie <Keith.Jennie@epa.gov> wrote:

Hi Mark,

I provide ethics advice to EPA Administrator Pruitt, and I have a few nosy questions I need to ask before his Scheduling Office can get back to you.

You mention that this is a fundraiser. Is the Boys and Girls Club selling “tickets” to the event? If so, what are the ticket prices/scheme? If there is no pricing, how is the host raising funds?

Are there any obligations of the host’s special guests? Does the host expect them to have any active or visible role in the promotion, production, or presentation of the event such as standing in a reception line, speaking (e.g., mc’ing)?

If there is no ticketing for the event, would you please provide a cost estimate/person of the expenses your firm incurred to sponsor the event? Please follow the [guidelines](#) in this advisory from the Office of Government Ethics (see first full paragraph on page 3).

I need confirmation that you are authorized by the Boys & Girls Club to extend this invitation upon its behalf and that the invitation is indeed from the host of the event. The invitation attachment appears that way; however, because you are a federally registered lobbyist (the law firm) and the President’s Ethics Pledge prohibits political appointees from receiving gifts from lobbyists, I need to be sure that the host of the organization is actually issuing the invitation, not the underwriter of the event.

Thank you for entertaining my questions!

Sincerely,

Jennie for EPA Ethics

202-564-3412

From: DeLaquil, Mark [<mailto:mdelaquil@bakerlaw.com>]
Sent: Thursday, May 11, 2017 8:19 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: Boys & Girls Club Event

Dear Sydney,

I hope all is well. I have attached an invitation from the Boys & Girls Club inviting Administrator Pruitt to attend a fundraiser at the Washington Nationals' game on May 24 as an honored guest. Our law firm is a long-time supporter of the Boys & Girls Club, which does great work for the children of the Washington area. Please let me know if Mr. Pruitt will be able to attend or if you need additional information.

Best regards,

Mark

Mark DeLaquil
Partner

<image007.jpg>
Washington Square
1050 Connecticut Ave, N.W. | Suite 1100
Washington, DC 20036-5304
T +1.202.861.1527

mdelaquil@bakerlaw.com
bakerlaw.com

<image008.jpg><image009.jpg>

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To: Keith, Jennie[Keith.Jennie@epa.gov]
Cc: Hupp, Sydney[hupp.sydney@epa.gov]; Stanley, Trevor M.[tstanley@bakerlaw.com]
From: DeLaquil, Mark
Sent: Fri 5/12/2017 10:00:16 PM
Subject: Re: ETHICS QUESTIONS for EPA Administrator's Attendance at Boys & Girls Club Event

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Mark

Mark DeLaquil
Partner

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1050 Connecticut Ave, N.W. | Suite 1100
Washington, DC 20036-5304
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of e-mail transmission.

To: mdelaquil@bakerlaw.com[mdelaquil@bakerlaw.com]
Cc: Hupp, Sydney[hupp.sydney@epa.gov]
From: Keith, Jennie
Sent: Fri 5/12/2017 9:42:17 PM
Subject: ETHICS QUESTIONS for EPA Administrator's Attendance at Boys & Girls Club Event
[20170509135208998.pdf](#)

Hi Mark,

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Jennie for EPA Ethics

202-564-3412

From: DeLaquil, Mark [<mailto:mdelaquil@bakerlaw.com>]

Sent: Thursday, May 11, 2017 8:19 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Boys & Girls Club Event

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Best regards,

Mark

Mark DeLaquil
Partner

BakerHostetler

Washington Square
1050 Connecticut Ave, N.W. | Suite 1100
Washington, DC 20036-5304

T +1.202.861.1527

mdelaquil@bakerlaw.com

bakerlaw.com



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March 16, 2017

The Honorable Scott Pruitt
Administrator
Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Washington, DC 20460

Dear Administrator Pruitt:

I would like to request a meeting with you for the afternoon of April 4, 2017, with members of the Biotechnology Innovation Organization's (BIO) Board of Directors. Board members from across BIO's industry sectors will be in Washington, D.C., at that time to participate in BIO's Annual Legislative Day Fly-In and would appreciate greatly the opportunity to discuss concrete ways in which our industry can help President Trump achieve our shared policy goals and encourage the continued growth and success of the biotechnology industry.

BIO is the world's largest association representing the interests of the biotechnology community, with over 1,000 members that range from small start-up companies to Fortune 50 companies, and include academic research institutes, life science investors, and state and regional economic development organizations in 46 states and Puerto Rico. Our members are at the cutting-edge of technological invention that is helping to cure the most serious diseases, secure U.S. energy independence through renewable sources, sustainably feed a growing world while raising farm incomes, and address our most challenging national security problems – including global food security, biodefense, and pandemic preparedness.

Biotechnology companies are overwhelmingly small start-ups and early-stage companies. The biosciences field employs 1.66 million American workers directly and supports 7.5 million additional U.S. jobs, including many in the agricultural, renewable energy, and bio-based product sectors that help fuel America's rural economy. From 2001-2014, total U.S. bioscience employment increased 9.7%, compared to 5.4% in the overall private sector – reflecting a strongly growing part of the American economy.

These impressive economic impact numbers are dependent on good public policy. In your role, you will be at the center of important policy debates impacting the progress of biotechnology, including the future of regulations impacting agricultural biotechnology and the Renewable Fuel Standard. We would welcome the opportunity to discuss these topics with you and your relevant staff.



Please feel free to have your staff contact Brian Stoker at 202-312-9273 or bstoker@bio.org with any questions. Thank you for your consideration.

With Sincerest Regards,

A handwritten signature in black ink that reads "Jim Greenwood".

James C. Greenwood
President and CEO

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Joseph Stanko[jstanko@hunton.com]
From: Reamy, Jeff
Sent: Thur 6/1/2017 11:30:16 PM
Subject: RE: [EXTERNAL]Re: 3 PM meeting Friday June 2nd

Not at all. We appreciate the work you all are doing first off, and we look forward to visiting soon. If it's ok I will reach back out to you for another time? Many thanks

Sent with Good (www.good.com)

From: Hupp, Sydney <hupp.sydney@epa.gov>
Sent: Thursday, June 1, 2017 6:15:48 PM
To: Reamy, Jeff
Subject: Re: [EXTERNAL]Re: 3 PM meeting Friday June 2nd

Based off of how today is going and how tomorrow is looking, we might want to look at setting something up next time he is in town. I'm so sorry, I know this is inconvenient.

Sent from my iPhone

On Jun 1, 2017, at 7:10 PM, Reamy, Jeff <Jeffrey.M.Reamy@p66.com> wrote:

I know Larry has some constraints so as early in afternoon, if an option, might be better for me to check on. Many thanks.

Sent with Good (www.good.com)

From: Hupp, Sydney <hupp.sydney@epa.gov>
Sent: Thursday, June 1, 2017 4:29:58 PM
To: Reamy, Jeff
Cc: Stanko, Joseph; Dickerson, Aaron; Woodward, Cheryl; Jackson, Ryan
Subject: [EXTERNAL]Re: 3 PM meeting Friday June 2nd

Thank you so much for checking! Unfortunately he wouldn't be available until afternoon. Should we try for then or look to the next time he is in town?

Thanks!

Sent from my iPhone

On Jun 1, 2017, at 2:43 PM, Reamy, Jeff <Jeffrey.M.Reamy@p66.com> wrote:

Monday June 5 can work for Larry if we can meet sometime between 8:30 a.m. – noon? Please advise and again many thanks.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Thursday, June 01, 2017 2:20 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron; Woodward, Cheryl; Jackson, Ryan; Reamy, Jeff
Subject: [EXTERNAL]Re: 3 PM meeting Friday June 2nd

Thank you so much for sending! Unfortunately due to some very last minute changes, I don't think the Administrator will be available tomorrow afternoon. Is there any chance you all might have some availability on Monday? I'm so so sorry for the change.

Thank you!

Sent from my iPhone

On May 31, 2017, at 5:38 PM, Stanko, Joseph <jstanko@hunton.com> wrote:

Sydney:

Some final details from our end.

Attendees will be:

Larry Ziemba, Executive Vice President, Refining, Phillips 66

Accompanied by

Jeff Reamy, Vice President, Federal Affairs, Phillips 66

Any day-of information can be sent to Jeff at Jeffrey.M.Reamy@p66.com or by cell, 202-302-4682 . Would you let Jeff know the name/number of the contact person that security should call once they are cleared in the North entrance?

Again, thank you very much for your assistance.

Regards,

Joe

<image001.jpg> **Joseph Stanko**

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Monday, May 22, 2017 5:25 PM

To: Stanko, Joseph

Cc: Dickerson, Aaron; Woodward, Cheryl

Subject: RE: Meeting Request

Sounds good and can do! Looping in Cheryl to provide logistics!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]
Sent: Monday, May 22, 2017 5:12 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Also, would about 45 minutes be possible? Thanks again.

<image001.jpg> **Joseph Stanko**

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 22, 2017 4:26 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

Around 3PM would be ideal.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]
Sent: Monday, May 22, 2017 3:45 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Are there particular time windows you need to work with on the 2nd? Thanks.

Joe

<image001.jpg> **Joseph Stanko**

Partner

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

[hunton.com](#)

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 22, 2017 3:33 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]
Sent: Monday, May 22, 2017 2:02 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Sydney:

Thanks, I know the Administrator's schedule is complicated enough, but with international travel it's an additional degree of difficulty.

I'll vet this promptly from my end and respond back.

Thanks, much appreciated.

Regards,

Joe

<image001.jpg> **Joseph Stanko**

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 22, 2017 1:14 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

My sincere apologies for the delay Mr. Stanko, was trying to sort out his departure for international travel. Do you have any availability left on the 2nd?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]
Sent: Friday, May 19, 2017 1:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Jackson, Ryan <jackson.ryan@epa.gov>
Subject: RE: Meeting Request

Sidney:

Would it be possible for you to let me know if the June 2nd or June 5th would work for Administrator Pruitt? Mr. Ziemba is happy to work with other dates, but if the June 2nd and 5th are off the table, it will be helpful to know for other scheduling needs.

Thanks for all your assistance.

Joe

<image001.jpg> **Joseph Stanko**

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Stanko, Joseph
Sent: Monday, May 15, 2017 5:50 PM
To: 'hupp.sydney@epa.gov'

Cc: Ryan Jackson (jackson.ryan@epa.gov)

Subject: FW: Meeting Request

Dear Sydney:

I would like to request a meeting with the Administrator for Larry Ziemba, Executive Vice President, Refining, for Phillip 66. Larry has responsibility for the company's refining operations and serves in a leadership position with the American Fuels and Petrochemical Manufacturers Association. He has been working with other refiners and the Auto industry regarding the potential for higher octane fuels and other forward looking fuels issues. A brief bio is set forth below.

Larry is currently scheduled to be in D.C. on Friday June 2nd and Monday June 5th. If those days would not work with the Administrator's schedule, he is happy to work with other days that would be more convenient for Administrator Pruitt.

Lawrence (Larry) M. Ziemba is executive vice president, Refining, for Phillips 66, a diversified energy manufacturing and logistics company. He has 35 years of experience in the oil and gas industry. Before joining Phillips 66 in May 2012, Ziemba previously worked for ConocoPhillips as president, Global Refining, a role he took on after serving as president, U.S. Refining, since 2003. He first joined Phillips Petroleum in 2001 after its acquisition of Tosco and was in charge of handling the integration of the refining operations during the merger with Conoco. Originally from Chicago, he started his career at Unocal's Chicago refinery in 1977. In 1988, he moved to Unocal's Los Angeles corporate headquarters as manager of planning/business development for its downstream business. In 1991, he managed the acquisition of Shell's Carson refinery and subsequently integrated the asset into Los Angeles operations. In 1997, Ziemba joined Tosco as they acquired Unocal's downstream business. In 1999, he was named vice president of Tosco's three San Francisco area refineries. In 2000, he was assigned to handle the acquisition and takeover of the Wood River refinery. He has held a number of industry and community leadership positions including board positions with American Fuels and Petrochemical Manufacturers Association, WRB Refining LP and the Western States Petroleum Association. Ziemba earned a bachelor's degree in mechanical engineering from the University of Illinois-Champaign in 1977 and a Master of Business Administration degree from the University of Chicago in 1985.

Thank you for your consideration,

Joe Stanko

<image001.jpg> **Joseph Stanko**

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Woodward, Cheryl[Woodward.Cheryl@epa.gov]
From: Holmstead, Jeff
Sent: Thur 6/1/2017 11:22:04 PM
Subject: RE: Meeting with Administrator Scott Pruitt

I will be in town on Monday but will need to see if I can reschedule another meeting. I will get back to you in the morning.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, June 1, 2017 7:14 PM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Well, it's me again. How would 1PM on Monday work for you? I am so so so sorry.

Sent from my iPhone

On Jun 1, 2017, at 12:22 PM, Holmstead, Jeff <jeff.holmstead@bracewell.com> wrote:

I do follow the news, so I thought that the Administrator might be busy this afternoon. Tomorrow at 11:45 works for me.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, June 1, 2017 8:58 AM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Perhaps at 11:45 on Friday?

Sent from my iPhone

On May 31, 2017, at 3:25 PM, Holmstead, Jeff <jeff.holmstead@bracewell.com> wrote:

No problem. I certainly understand. 2:00 tomorrow is great. I'll look forward to meeting you then.

From: Hupp, Sydney <hupp.sydney@epa.gov>
Sent: Wednesday, May 31, 2017 2:57 PM
To: Woodward, Cheryl; Holmstead, Jeff
Subject: RE: Meeting with Administrator Scott Pruitt

Jeff, I have to do it one more time. How about 2PM tomorrow instead of 1:30? So sorry.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Woodward, Cheryl
Sent: Tuesday, May 30, 2017 3:28 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>; Holmstead, Jeff <jeff.holmstead@bracewell.com>
Subject: RE: Meeting with Administrator Scott Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Thursday, June 1st at 1:30 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions: If you come by Metro, the Federal Triangle metro stop is directly below

the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12th street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Hupp, Sydney
Sent: Tuesday, May 30, 2017 2:45 PM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Scott Pruitt

Great. Thank you so much! Looping in Cheryl to provide directions for the day of.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]
Sent: Tuesday, May 30, 2017 2:30 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting with Administrator Scott Pruitt

That would actually be better for me. I will arrive by 1:15 to be sure I can get to your office by 1:30 on Thursday.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, May 30, 2017 1:46 PM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Subject: RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

Sent: Thursday, May 25, 2017 10:28 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Great. I will plan to get there by 11:30 to be sure I can get through security and up to your office before 11:45

Sent from my iPhone

On May 25, 2017, at 10:26 AM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

My apologies, I mean next Friday.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]
Sent: Thursday, May 25, 2017 10:24 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

Thank you! Could we do 11:45 on Friday?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

Sent: Thursday, May 25, 2017 8:44 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

JEFF HOLMSTEAD

Partner

jeff.holmstead@bracewell.com

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From: Hupp, Sydney <hupp.sydney@epa.gov>
Sent: Wednesday, May 24, 2017 4:48 PM
To: Holmstead, Jeff
Subject: Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Woodward, Cheryl[Woodward.Cheryl@epa.gov]
From: Holmstead, Jeff
Sent: Thur 6/1/2017 4:21:09 PM
Subject: RE: Meeting with Administrator Scott Pruitt

I do follow the news, so I thought that the Administrator might be busy this afternoon. Tomorrow at 11:45 works for me.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, June 1, 2017 8:58 AM
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Office of the Administrator

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Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]
Sent: Tuesday, May 30, 2017 2:30 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
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Executive Scheduler

Office of the Administrator

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Sent from my iPhone

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My apologies, I mean next Friday.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

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I could also do it any time tomorrow

JEFF HOLMSTEAD

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T: +1.202.828.5852 | F: +1.800.404.3970

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Subject: Meeting with Administrator Scott Pruitt

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Executive Scheduler

Office of the Administrator

202.816.1659 (c)

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From: Holmstead, Jeff
Sent: Thur 5/25/2017 2:28:19 PM
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Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Holmstead, Jeff
Sent: Thur 5/25/2017 2:24:24 PM
Subject: Re: Meeting with Administrator Scott Pruitt

Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

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Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Holmstead, Jeff
Sent: Thur 5/25/2017 12:44:15 PM
Subject: Re: Meeting with Administrator Scott Pruitt

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Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Thompson, Veronica
Sent: Wed 5/17/2017 5:35:32 PM
Subject: 5/17/2017 Invitation
[Invitation.5.17.17.docx](#)

Dear Sydney,

Please see the attached note from the Boys & Girls Club regarding the May 24, 2017 event. Unfortunately, it looks like the schedule was too ambitious. If Administrator Pruitt is still interested I believe the Club is interested in re-scheduling, but this time with more lead time before the event. Sorry for any inconvenience that this may have caused for Administrator Pruitt and the Ethics Office.

Best Regards,

Mark

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To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: gunasekera.mandy@epa.gov[gunasekera.mandy@epa.gov]; Susan J. Miller (smiller@bia.org)[smiller@bia.org]; Paul Regina[regina@bia.org]
From: Wehrum, William L.
Sent: Mon 5/22/2017 10:30:15 PM
Subject: Meeting Request

I am writing on behalf of the Brick Industry Association (BIA) to request a meeting with Administrator Pruitt. BIA is a national trade association representing clay brick manufacturers, distributorships, and their suppliers. Two-thirds of all the brick shipped in North American is manufactured by BIA members. In addition, many BIA member companies are family-owned small businesses.

Many of BIA's members are subject to a recently-promulgated National Emissions Standard for Hazardous Air Pollutants for Brick Manufacturing (i.e., the "Brick MACT"). BIA has a pending challenge to this rule in the DC Circuit. BIA does not want to discuss the litigation with the Administrator. BIA does hope to discuss with the Administrator the enormous impact that the rule is having on the industry and some of BIA's ideas as to how the rule could be improved and the burden lessened.

A group of BIA members will be in Washington, DC, on Thursday, June 15. A meeting that date would be ideal. If that does not work for Administrator Pruitt, we would appreciate any suggested alternative dates.

Please feel free to contact me if you need anything more. Thanks for your consideration.

 **Bill Wehrum**
Partner

p 202.955.1637

[bio](#) | [vCard](#) | [blog](#) | [LinkedIn](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

[hunton.com](#)

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Stanko, Joseph
Sent: Mon 5/22/2017 9:12:16 PM
Subject: RE: Meeting Request

Also, would about 45 minutes be possible? Thanks again.

 **Joseph Stanko**

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Monday, May 22, 2017 4:26 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

Around 3PM would be ideal.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]
Sent: Monday, May 22, 2017 3:45 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Are there particular time windows you need to work with on the 2nd? Thanks.

Joe



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

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2200 Pennsylvania Avenue, NW
Washington, DC 20037

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From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, May 22, 2017 3:33 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]
Sent: Monday, May 22, 2017 2:02 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Sydney:

Thanks, I know the Administrator's schedule is complicated enough, but with international travel it's an additional degree of difficulty.

I'll vet this promptly from my end and respond back.

Thanks, much appreciated.

Regards,

Joe



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

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2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Monday, May 22, 2017 1:14 PM

To: Stanko, Joseph

Cc: Dickerson, Aaron

Subject: RE: Meeting Request

My sincere apologies for the delay Mr. Stanko, was trying to sort out his departure for

international travel. Do you have any availability left on the 2nd?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]

Sent: Friday, May 19, 2017 1:37 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Jackson, Ryan <jackson.ryan@epa.gov>

Subject: RE: Meeting Request

Sidney:

Would it be possible for you to let me know if the June 2nd or June 5th would work for Administrator Pruitt? Mr. Ziemba is happy to work with other dates, but if the June 2nd and 5th are off the table, it will be helpful to know for other scheduling needs.

Thanks for all your assistance.

Joe



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Stanko, Joseph
Sent: Monday, May 15, 2017 5:50 PM
To: 'hupp.sydney@epa.gov'
Cc: Ryan Jackson (jackson.ryan@epa.gov)
Subject: FW: Meeting Request

Dear Sydney:

I would like to request a meeting with the Administrator for Larry Ziemba, Executive Vice President, Refining, for Phillip 66. Larry has responsibility for the company's refining operations and serves in a leadership position with the American Fuels and Petrochemical Manufacturers Association. He has been working with other refiners and the Auto industry regarding the potential for higher octane fuels and other forward looking fuels issues. A brief bio is set forth below.

Larry is currently scheduled to be in D.C. on Friday June 2nd and Monday June 5th. If those days

would not work with the Administrator's schedule, he is happy to work with other days that would be more convenient for Administrator Pruitt.

Lawrence (Larry) M. Ziemba is executive vice president, Refining, for Phillips 66, a diversified energy manufacturing and logistics company. He has 35 years of experience in the oil and gas industry. Before joining Phillips 66 in May 2012, Ziemba previously worked for ConocoPhillips as president, Global Refining, a role he took on after serving as president, U.S. Refining, since 2003. He first joined Phillips Petroleum in 2001 after its acquisition of Tosco and was in charge of handling the integration of the refining operations during the merger with Conoco. Originally from Chicago, he started his career at Unocal's Chicago refinery in 1977. In 1988, he moved to Unocal's Los Angeles corporate headquarters as manager of planning/business development for its downstream business. In 1991, he managed the acquisition of Shell's Carson refinery and subsequently integrated the asset into Los Angeles operations. In 1997, Ziemba joined Tosco as they acquired Unocal's downstream business. In 1999, he was named vice president of Tosco's three San Francisco area refineries. In 2000, he was assigned to handle the acquisition and takeover of the Wood River refinery. He has held a number of industry and community leadership positions including board positions with American Fuels and Petrochemical Manufacturers Association, WRB Refining LP and the Western States Petroleum Association. Ziemba earned a bachelor's degree in mechanical engineering from the University of Illinois-Champaign in 1977 and a Master of Business Administration degree from the University of Chicago in 1985.

Thank you for your consideration,

Joe Stanko



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Stanko, Joseph
Sent: Mon 5/22/2017 9:07:44 PM
Subject: RE: Meeting Request

Sidney:

3 PM will work from our end. Thanks so much. I'll forward a bio and be in touch for details.

Thanks again,

Joe



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

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Subject: RE: Meeting Request

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Executive Scheduler

Office of the Administrator

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Sent: Monday, May 22, 2017 3:45 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
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Subject: RE: Meeting Request

Are there particular time windows you need to work with on the 2nd? Thanks.

Joe

HUNTON & WILLIAMS Joseph Stanko

Partner

jstanko@hunton.com
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To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

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Sent: Monday, May 22, 2017 2:02 PM
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Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

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Thanks, much appreciated.

Regards,

Joe



Joseph Stanko

Partner

jstanko@hunton.com

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Cc: Dickerson, Aaron
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To: Hupp, Sydney <hupp.sydney@epa.gov>
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Subject: RE: Meeting Request

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Joe



Joseph Stanko

Partner

jstanko@hunton.com

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2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Stanko, Joseph
Sent: Monday, May 15, 2017 5:50 PM
To: 'hupp.sydney@epa.gov'
Cc: Ryan Jackson (jackson.ryan@epa.gov)
Subject: FW: Meeting Request

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Thank you for your consideration,

Joe Stanko

HUNTON & WILLIAMS Joseph Stanko

Partner

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

[hunton.com](#)

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Stanko, Joseph
Sent: Mon 5/22/2017 7:45:00 PM
Subject: RE: Meeting Request

Are there particular time windows you need to work with on the 2nd? Thanks.

Joe



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Monday, May 22, 2017 3:33 PM
To: Stanko, Joseph
Cc: Dickerson, Aaron
Subject: RE: Meeting Request

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Stanko, Joseph [<mailto:jstanko@hunton.com>]

Sent: Monday, May 22, 2017 2:02 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: RE: Meeting Request

Sydney:

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I'll vet this promptly from my end and respond back.

Thanks, much appreciated.

Regards,

Joe



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

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2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Monday, May 22, 2017 1:14 PM

To: Stanko, Joseph

Cc: Dickerson, Aaron

Subject: RE: Meeting Request

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Executive Scheduler

Office of the Administrator

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Sent: Friday, May 19, 2017 1:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Jackson, Ryan <jackson.ryan@epa.gov>
Subject: RE: Meeting Request

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Joe

HUNTON & WILLIAMS Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

From: Stanko, Joseph
Sent: Monday, May 15, 2017 5:50 PM
To: 'hupp.sydney@epa.gov'
Cc: Ryan Jackson (jackson.ryan@epa.gov)
Subject: FW: Meeting Request

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Joe Stanko



Joseph Stanko

Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

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2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Stanko, Joseph
Sent: Mon 5/22/2017 6:02:29 PM
Subject: RE: Meeting Request

Sydney:

Thanks, I know the Administrator's schedule is complicated enough, but with international travel it's an additional degree of difficulty.

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Thanks, much appreciated.

Regards,

Joe



Joseph Stanko

Partner

jstanko@hunton.com

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Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

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Partner

jstanko@hunton.com

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Joe Stanko



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Partner

jstanko@hunton.com

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP
2200 Pennsylvania Avenue, NW
Washington, DC 20037

hunton.com

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Wehrum, William L.
Sent: Tue 6/6/2017 2:14:01 PM
Subject: RE: Meeting with Administrator Pruitt

That time works well. Thanks.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Tuesday, June 06, 2017 9:10 AM
To: Wehrum, William L.
Subject: RE: Meeting with Administrator Pruitt

How about Monday, the 19th, at 9:45AM?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Wehrum, William L. [mailto:wwehrums@huntington.com]
Sent: Tuesday, June 6, 2017 8:57 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting with Administrator Pruitt

Hi Sydney. I am available any time Monday and Wednesday. I also am available Thursday morning. If those times are not convenient for the Administrator, I will adjust my schedule to fit his availability.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]

Sent: Tuesday, June 06, 2017 8:39 AM
To: Wehrum, William L.
Subject: Meeting with Administrator Pruitt

Good morning Mr. Wehrum,

Ryan let me know that we are looking to hopefully capture another hour of your time this month for you to talk with the Administrator. Do you have much availability the week of June 19?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Wehrum, William L.
Sent: Tue 6/6/2017 12:57:00 PM
Subject: RE: Meeting with Administrator Pruitt

Hi Sydney. I am available any time Monday and Wednesday. I also am available Thursday morning. If those times are not convenient for the Administrator, I will adjust my schedule to fit his availability.

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Tuesday, June 06, 2017 8:39 AM
To: Wehrum, William L.
Subject: Meeting with Administrator Pruitt

Good morning Mr. Wehrum,

Ryan let me know that we are looking to hopefully capture another hour of your time this month for you to talk with the Administrator. Do you have much availability the week of June 19?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Holmstead, Jeff
Sent: Mon 6/5/2017 4:30:33 PM
Subject: Re: Meeting with Administrator Scott Pruitt

Thanks for letting me know.

Sent from my iPhone

On Jun 5, 2017, at 12:14 PM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

Running just a little bit late for the 1:00 but we are still on!!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Hupp, Sydney
Sent: Friday, June 2, 2017 11:58 AM
To: 'Holmstead, Jeff' <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Scott Pruitt

Perfect! Thank you SO much for your flexibility!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]
Sent: Friday, June 2, 2017 11:56 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Scott Pruitt

If 1:00 is still available, let's do that. I was able to switch my meeting to the morning and I hate to switch it back.

I will look forward to meeting you on Monday!

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Friday, June 2, 2017 11:48 AM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Scott Pruitt

We might be able to do Monday morning now if that is helpful?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Hupp, Sydney
Sent: Thursday, June 1, 2017 7:54 PM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>

Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Thank you!

Sent from my iPhone

On Jun 1, 2017, at 7:23 PM, Holmstead, Jeff <jeff.holmstead@bracewell.com> wrote:

I will be in town on Monday but will need to see if I can reschedule another meeting. I will get back to you in the morning.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Thursday, June 1, 2017 7:14 PM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Well, it's me again. How would 1PM on Monday work for you? I am so so so sorry.

Sent from my iPhone

On Jun 1, 2017, at 12:22 PM, Holmstead, Jeff <jeff.holmstead@bracewell.com> wrote:

I do follow the news, so I thought that the Administrator might be busy this afternoon. Tomorrow at 11:45 works for me.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Thursday, June 1, 2017 8:58 AM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: Meeting with Administrator Scott Pruitt

Perhaps at 11:45 on Friday?

Sent from my iPhone

On May 31, 2017, at 3:25 PM, Holmstead, Jeff <jeff.holmstead@bracewell.com> wrote:

No problem. I certainly understand. 2:00 tomorrow is great. I'll look forward to meeting you then.

From: Hupp, Sydney <hupp.sydney@epa.gov>
Sent: Wednesday, May 31, 2017 2:57 PM
To: Woodward, Cheryl; Holmstead, Jeff
Subject: RE: Meeting with Administrator Scott Pruitt

Jeff, I have to do it one more time. How about 2PM tomorrow instead of 1:30? So sorry.

Thank you!

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Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Woodward, Cheryl
Sent: Tuesday, May 30, 2017 3:28 PM
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Subject: RE: Meeting with Administrator Scott Pruitt

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instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12th street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

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Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

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Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Scott Pruitt

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Sydney Hupp

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Office of the Administrator

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From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, May 30, 2017 1:46 PM
To: Holmstead, Jeff <jeff.holmstead@bracewell.com>
Subject: RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

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Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

Sent: Thursday, May 25, 2017 10:28 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Re: Meeting with Administrator Scott Pruitt

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Executive Scheduler

Office of the Administrator

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Office of the Administrator

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From: Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

Sent: Thursday, May 25, 2017 8:44 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Re: Meeting with Administrator Scott Pruitt

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Thurs Before 10:00 or after 11:00

Friday

Any time after 10:00

I could also do it any time tomorrow

JEFF HOLMSTEAD

Partner

jeff.holmstead@bracewell.com

T: +1.202.828.5852 | F: +1.800.404.3970

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From: Hupp, Sydney <hupp.sydney@epa.gov>

Sent: Wednesday, May 24, 2017 4:48 PM

To: Holmstead, Jeff

Subject: Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

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Executive Scheduler

Office of the Administrator

202.816.1659 (c)

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I could also do it any time tomorrow

JEFF HOLMSTEAD

Partner

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Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Wehrum, William L.
Sent: Wed 5/31/2017 3:36:47 PM
Subject: Re: Meeting Request
[image001.jpg](#)

That would be great. Thanks.

On May 31, 2017, at 9:56 AM, Hupp, Sydney <hupp.sydney@epa.gov<mailto:hupp.sydney@epa.gov>> wrote:

Thank you for following back up! I was actually just talking to the team about this request. The Administrator is unavailable but if you are okay with it, I would like to pass this along to one of his senior advisors so that she can meet with you in his absence. Would that work for you?

Thank you!

Sydney Hupp
Executive Scheduler
Office of the Administrator
202.816.1659 (c)

From: Wehrum, William L. [mailto:wwehrum@hunton.com]
Sent: Tuesday, May 30, 2017 7:08 PM
To: Hupp, Sydney <hupp.sydney@epa.gov<mailto:hupp.sydney@epa.gov>>
Cc: Gunasekara, Mandy <Gunasekara.Mandy@epa.gov<mailto:Gunasekara.Mandy@epa.gov>>
Subject: RE: Meeting Request

Hi Sydney. Just checking to see if it might be possible to schedule this meeting. Please let me know if you need anything more from us. Thanks.

From: Wehrum, William L.
Sent: Monday, May 22, 2017 6:30 PM
To: Hupp, Sydney (hupp.sydney@epa.gov<mailto:hupp.sydney@epa.gov>)
Cc: 'gunasekera.mandy@epa.gov<mailto:gunasekera.mandy@epa.gov>'; Susan J. Miller (smiller@bia.org<mailto:smiller@bia.org>); 'Paul Regina'
Subject: Meeting Request

I am writing on behalf of the Brick Industry Association (BIA) to request a meeting with Administrator Pruitt. BIA is a national trade association representing clay brick manufacturers, distributorships, and their suppliers. Two-thirds of all the brick shipped in North American is manufactured by BIA members. In addition, many BIA member companies are family-owned small businesses.

Many of BIA's members are subject to a recently-promulgated National Emissions Standard for Hazardous Air Pollutants for Brick Manufacturing (i.e., the "Brick MACT"). BIA has a pending challenge to this rule in the DC Circuit. BIA does not want to discuss the litigation with the Administrator. BIA does hope to discuss with the Administrator the enormous impact that the rule is having on the industry and some of BIA's ideas as to how the rule could be improved and the burden lessened.

A group of BIA members will be in Washington, DC, on Thursday, June 15. A meeting that date would be ideal. If that does not work for Administrator Pruitt, we would appreciate any suggested alternative dates.

Please feel free to contact me if you need anything more. Thanks for your consideration.

<image001.jpg>

Bill Wehrum

Partner

wwehrum@hunton.com<mailto:wwehrum@hunton.com>

p

202.955.1637

bio<http://webdownload.hunton.com/esignature/bio.aspx?U=11563> |
vCard<http://webdownload.hunton.com/esignature/vcard.aspx?U=11563> |
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Hunton & Williams LLP

2200 Pennsylvania Avenue, NW

Washington, DC 20037

hunton.com<http://www.hunton.com>

To: Hupp, Sydney[hupp.sydney@epa.gov]; Holmstead, Jeff[jeff.holmstead@bracewell.com]
From: Woodward, Cheryl
Sent: Tue 5/30/2017 7:28:03 PM
Subject: RE: Meeting with Administrator Scott Pruitt

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